

|                           |   |            |          |
|---------------------------|---|------------|----------|
| <b>CONTINUATION SHEET</b> | REFERENCE NO. OF DOCUMENT BEING CONTINUED<br>F08650-02-C-0018 | PAGE<br>78 | OF<br>78 |
|---------------------------|---|------------|----------|

NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

**SECURITY REQUIREMENTS**

**DD FORM 254**

**30 April 2001**

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018

PAGE  
79 OF 79

NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

| DEPARTMENT OF DEFENSE<br>CONTRACT SECURITY CLASSIFICATION SPECIFICATION  |  | 1. CLEARANCE AND SAFEGUARDING                                   |  |
|--|--|---|--|
| <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort)</i>   |  | a. FACILITY CLEARANCE REQUIRED<br><b>SECRET</b>                 |  |
|  |  | b. LEVEL OF SAFEGUARDING REQUIRED<br><b>SECRET</b>              |  |
| 2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable)</i>  |  | 3. THIS SPECIFICATION IS: <i>(X and complete as applicable)</i> |  |
| <input checked="" type="checkbox"/>  | a. PRIME CONTRACT NUMBER<br>F08650-02-C-0018 | <input checked="" type="checkbox"/>                             | a. ORIGINAL <i>(Complete date in all cases)</i><br>Date (YYMMDD)<br>1 04 30  |
|  | b. SUBCONTRACT NUMBER                        | <input type="checkbox"/>  | b. REVISED <i>(Supersedees all previous specs)</i><br>Revision No.<br>Date (YYMMDD)  |
|  | c. SOLICITATION OR OTHER NUMBER              |   | c. FINAL <i>(Complete Item 5 in all cases)</i><br>Date (YYMMDD)  |
|  | DUE Date (YYMMDD)                            |   |  |
| 4. IS THIS A FOLLOW-ON CONTRACT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO. If Yes, complete the following:                |  |   |  |
| Classified material received or generated under <u>F08650-98-C-0101</u> <i>(Preceding Contract Number)</i> is transferred to this follow-on contract |  |   |  |
| 5. IS THIS A FINAL DD FORM 2547 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following:                 |  |   |  |
| In response to the contractor's requested dated _____, retention of the identified classified material is authorized for the period of _____         |  |   |  |
| 6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>  |  |   |  |
| a. NAME, ADDRESS, AND ZIP CODE<br>SRS Information Services<br>1811 Quail St.<br>Newport Beach, CA 92660  |  | b. CAGE CODE<br>093A7   | c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>  |
| 7. SUBCONTRACTOR   |  |   |  |
| a. NAME, ADDRESS, AND ZIP CODE   |  | b. CAGE CODE  | c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i>  |
| 8. ACTUAL PERFORMANCE  |  |   |  |
| a. LOCATION<br>CAPE CANAVERAL AIR FORCE STATION, FL  |  | b. CAGE CODE<br>093A7   | c. COGNIZANT SECURITY OFFICE <i>(Name, Address, and Zip Code)</i><br>DEFENSE INVESTIGATIVE SERVICES<br>2300 LAKE PARK DRIVE, SUITE 230<br>SMYRNA GA 30080-7606 |
| 9. GENERAL IDENTIFICATION OF THIS PROCUREMENT<br>CONSOLIDATED SAFETY SUPPORT CONTRACT  |  |   |  |
| 10. THIS CONTRACT WILL REQUIRE ACCESS TO:  |  |   |  |
|  | YES  | NO  | 11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:  |
| a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION  |  | <input checked="" type="checkbox"/>                             | a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY  |
| b. RESTRICTED DATA   | <input checked="" type="checkbox"/>          |   | b. RECEIVE CLASSIFIED DOCUMENTS ONLY   |
| c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION  |  | <input checked="" type="checkbox"/>                             | c. RECEIVE AND GENERATE CLASSIFIED MATERIAL  |
| d. FORMERLY RESTRICTED DATA  | <input checked="" type="checkbox"/>          |   | d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE   |
| e. INTELLIGENCE INFORMATION  |  |   | e. PERFORM SERVICES ONLY   |
| (1) Sensitive Compartmented Information (SCI)  |  | <input checked="" type="checkbox"/>                             | f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES   |
| (2) Non-SCI  |  | <input checked="" type="checkbox"/>                             | g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER                                     |
| f. SPECIAL ACCESS INFORMATION  |  | <input checked="" type="checkbox"/>                             | h. REQUIRE A COMSEC ACCOUNT  |
| g. NATO INFORMATION  |  | <input checked="" type="checkbox"/>                             | i. HAVE TEMPEST REQUIREMENTS   |
| h. FOREIGN GOVERNMENT INFORMATION  | <input checked="" type="checkbox"/>          |   | j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS   |
| i. LIMITED DISSEMINATION INFORMATION   |  | <input checked="" type="checkbox"/>                             | k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE  |
| j. FOR OFFICIAL USE ONLY INFORMATION   | <input checked="" type="checkbox"/>          |   | l. OTHER <i>(Specify)</i> AFFARS CLAUSE 5352.204-9000, NOTIFICATION OF GOVERNMENT SECURITY ACTIVITY. SEE ITEM 13 FOR AIS SECURITY FORMS.                       |
| k. OTHER <i>(Specify)</i>  |  |   |  |

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED

PAGE

1-08650-02-C-0018

80

OF

80

NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018

PAGE  
81 OF 81

NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

**12. PUBLIC RELEASE.** Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government Authority. Proposed public releases shall be submitted for approval prior to release.

Direct  Through (Specify):

PUBLIC AFFAIRS OFFICE, 45 SW/PA, PATRICK AFB FL 32925  
TELEPHONE (321) 494-7731

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs) for review.  
In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

**13. SECURITY GUIDANCE.** The security classification guidance need for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guidelines/extracts reference herein. Add additional pages as needed to provide complete

REFERENCE 10B AND 10D:

ACCESS TO RESTRICTED DATA (RD) INFORMATION WHICH IS CLASSIFIED AND CONTROLLED UNDER THE ATOMIC ENERGY ACT OF 1954 OR FORMERLY RESTRICTED DATA (FRD) IS REQUIRED. BOTH RD AND FRD MANDATE A FINAL U.S. GOVERNMENT SECURITY CLEARANCE AT THE APPROPRIATE LEVEL PRIOR TO ACCESS.

REFERENCE 10H:

NISPOM, CHAPTER 10, SECTION 3, PROVIDES FURTHER GUIDANCE FOR FGI INFORMATION.

REFERENCE 10J:

FOUO INFORMATION WILL BE SAFEGUARDED IAW AFI 37-132, AF PRIVACY ACT PROGRAM, AND AFI 37-131, AF FREEDOM OF INFORMATION PROGRAM.

REFERENCE 11C:

GENERAL SECURITY CLASSIFICATION GUIDANCE AND APPROPRIATE SECURITY CLASSIFICATION GUIDES WILL BE PROVIDED BY THE PROGRAM MANAGER, AS NEEDED.  
(CONTINUED -- SEE ATTACHED SHEET)

**14. ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. (If Yes, identify;  Yes  No the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

**15. INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. (If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)  Yes  No

45 CS/SCBI, INFORMATION PROTECTION OFFICE, WILL PROVIDE OVERSIGHT FOR COMPUSEC, COMSEC, SATE, AND EMSEC.  
45 SP/SPRC IS RESPONSIBLE FOR INDUSTRIAL SECURITY OVERSIGHT AND PERFORM ALL SECURITY REVIEWS.  
45 SPS/SPAA WILL PROVIDE PERSONNEL SECURITY SUPPORT.

**16. CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

|  |                                  |  |
|--|----------------------------------|--|
| a. TYPED NAME OF CERTIFYING OFFICIAL<br>ROB SEPESY | b. TITLE<br>CSSC PROGRAM MANAGER | c. TELEPHONE (Include Area Code)<br>(321) 494 8319 |
|--|----------------------------------|--|

d. ADDRESS (Include Zip Code)  
45 SW/SE  
PATRICK AFB FL 32925

e. SIGNATURE

**17. REQUIRED DISTRIBUTION**

|                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. CONTRACTOR   |
| <input type="checkbox"/>            | b. SUBCONTRACTOR  |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR          |
| <input type="checkbox"/>            | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input checked="" type="checkbox"/> | e. ADMINISTRATION CONTRACTING OFFICER                             |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY  |

**CONTINUATION SHEET**REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018PAGE  
82 OF 82NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES**SECTION 13 CONTINUED:**

**REFERENCE 10J:** FOUO information will be safeguarded IAW AFI 37-132, AF Privacy Act Program, and AFI 37-131, AF Freedom of Information Program.

**REFERENCE 11C:** General security classification guidance and appropriate security classification guides will be provided by the program manager, as needed.

The following list of security classification guides are applicable and will be provided by the sponsor to the contractor:

- Current and Applicable Evolved Expendable Launch Vehicle (EELV) Information Protection Guide (IPG)
- Current and Applicable National Reconnaissance Office (NRO) Integration and Launch Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable NAVSTAR GPS Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable Defense Satellite Communications System (DSCS) Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable Defense Meteorological Satellite Program (DMSP) Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable Advanced MILSATCOM Program Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable SBIRS Information Protection Guide (IPG)/Security Classification Guide (SCG)
- Current and Applicable Titan IV Information Protection Guide (IPG)
- Current and Applicable Defense Satellite Program (DSP) Information Protection Guide (IPG)/Security Classification Guide (SCG)

**REFERENCE 11E:** Contract is for engineering services. Classification markings on the material to be furnished will provide the classification guidance necessary for the performance of this contract.

**REFERENCE 11G:** The contractor is authorized the services of DTIC and must prepare and process DD Forms 1540 and 1541, IAW NISPOM Chapter 11, Section 2.

**REFERENCE 11J:** OPSEC guidance is provided in AFI 10-1101.

**CONTINUATION SHEET**REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018PAGE  
83 OF 83NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

**REFERENCE 11K:** Defense courier service (DCS) can be used by the contractor, after obtaining written approval of the contracting activity. Approval and request for DCS must be submitted in writing to: Commander, DCS, ATTN: Operations Division, Ft George G Meade MD 20755-5370.

**REFERENCE 11L:** AFFARS Clause 5.352.204 9000, Notification of Government Security Activity.

The contractor administers an information assurance program for all information collected and maintained on government information systems. Information assurance includes the following disciplines: communications security (COMSEC), computer security (COMPUSEC), security awareness training education (SATE), and emissions security (EMSEC). Information assurance includes the following security programs: telecommunications monitoring access program (TMAP) and secure voice (i.e., telephone STE and STU-II). The contractor protects all government information, classified and unclassified, processed via communications-computer information systems by applying the information assurance programs. The contractor is responsible for certification and accreditation (C&A) process and obtaining designated approving authority (DAA) accreditation on information systems. DAA can designate the contractor certifying official duties and responsibilities.

The contractor appoints responsibility to individuals for each information assurance program and provides the government a copy of the written appointment. The contractor trains personnel in use of the information systems, which generate, process, store, transfer, or communicate information.

The Air Force Information Assurance Office (IAO) will assess all information systems in accordance with current security guidance and identify any discrepancies. The assessment results will be documented for government review.

Air Force guidance is attached as the next three sheets and must be complied with in accordance with this contract. It is the contractor's responsibility to maintain currency of COMSEC, EMSEC and STU-III user publications. Current dates for Air Force information protection documents may be accessed at <http://afpubs.hq.af.mil/>.

**REFERENCE 15:**

45 CS/SCBI, Information Protection Office, will provide oversight for COMPUSEC, COMSEC, SATE, and EMSEC.

45 SPS/SPRC is responsible for industrial security oversight, and perform all security reviews.

45 SPS/SPAA will provide personnel security support.

**COMSEC, EMSEC, & STU-III  
USER PUBLICATIONS**

| COMSEC         |            |   |
|----------------|------------|---|
| NEW NUMBER     | OLD NUMBER | TITLE   |
| AFI 33-201 (C) | AFSSI 4100 | Communications Security (COMSEC) Program [FOUO] |
| AFI 33-210     | AFSSI 4000 | Cryptographic Access Program                    |

**CONTINUATION SHEET**REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018PAGE  
84 OF 84NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

|                                      |                          |   |
|--------------------------------------|--------------------------|---|
| AFI 33-211<br>AFSPC Sup. 1 Mar<br>99 | AFR 56-10, AFSSI<br>4005 | COMSEC User Requirements                            |
| AFI 33-212                           | AFSSI 4006               | Reporting COMSEC Deviations                         |
| AFI 33-215                           | AFSSI 4007               | Controlling Authorities for COMSEC Keying Material  |
| AFI 33-219                           | AFR 56-8                 | Telecommunication Monitoring and Assessment Program |

| <b>EMISSION SECURITY (TEMPEST)</b> |                   |   |
|------------------------------------|-------------------|---|
| <b>NEW NUMBER</b>                  | <b>OLD NUMBER</b> | <b>TITLE</b>  |
| AFMAN 33-221                       |                   | Communications Security: Protected Distribution Systems                             |
| AFSSI 7010                         | AFSSI 7001        | The Emission Security Assessment  |
| AFMAN 33-214, Vol<br>1             |                   | Emission Security Assessments (DRAFT) [This will replace<br>AFSSI 7010 (S)]         |
| AFMAN 33-214, Vol<br>2             |                   | Emission Security Countermeasures Reviews (DRAFT) [This will replace<br>AFSSI 7011] |
| AFSSI 3030                         | AFSSI 8500        | Protected Distribution Systems  |

| <b>STU-III</b>    |                   |  |
|-------------------|-------------------|--|
| <b>NEW NUMBER</b> | <b>OLD NUMBER</b> | <b>TITLE</b>                               |
| AFI 33-209        | AFSSI 3007        | Operational Security Doctrine for STU-IIIs |

| <b>EMISSION SECURITY VISUAL AIDS</b> |             |                                       |
|--------------------------------------|-------------|---------------------------------------|
| <b>NUMBER</b>                        | <b>DATE</b> | <b>TITLE</b>                          |
| DD Form 2056                         | Dec 85      | Do Not Discuss Classified Information |
| 45 SPWVA 33-7                        | 11 Mar 97   | Think EMSEC                           |

**INFORMATION PROTECTION  
POLICY AND GUIDANCE  
AS OF FEBRUARY 2001**

The following publications provide technical direction and information to persons engaged in computer security activities with applicable AFPSC supplements:

| <b>NUMBER</b>                      | <b>DATE</b>      | <b>TITLE</b>   |
|------------------------------------|------------------|--|
| Air Force Policy<br>Directive 33-2 | <b>1 Dec 96</b>  | Information Protection   |
| AFIND 5                            | <b>21 Aug 96</b> | Specialized Communications-Computer Systems Security Publications                |
| AFI 33-204                         | <b>1 Oct 97</b>  | Information Protection Security Awareness, Training and Education Program (SATE) |

**CONTINUATION SHEET**REFERENCE NO. OF DOCUMENT BEING CONTINUED  
F08650-02-C-0018PAGE  
85 OF 85NAME OF OFFEROR OR CONTRACTOR  
SRS INFORMATION SERVICES

|              |           |   |
|--------------|-----------|---|
| AFI 33-205   | 16 Oct 96 | Information Protection Metrics and Measurement Program                  |
| AFI 33-207   | 1 May 97  | Computer Security Assistance Program                                    |
| AFI 33-230   | 28 Sep 00 | Information Protection Assessment and Assistance Program                |
| AF Form 4160 | 1 Aug 00  | Information Assurance Assessment and Assistance Program (IAAP) Criteria |

| <b>Air Force Systems Security Instruction (AFSSI)</b>     |           |  |
|---|-----------|--|
| *****COMPLIANCE WITH THESE PUBLICATIONS IS MANDATORY***** |           |  |
| NUMBER  | DATE      | TITLE                                      |
| AFMAN 33-229  |           | Controlled Access Protection (CAP)         |
| AFMAN 33-223  |           | Identification and Authentication          |
| AFSSI 5020  | 20 Aug 96 | Remanence Security                         |
| AFSSI 5021  | 15 Aug 96 | Vulnerability and Incident Reporting       |
| AFSSI 5024  | 1 Sep 97  | Vol I. Certification and Accreditation     |
| IC5024  | 3 Feb 00  |  |
| AFSSI 5024  | 1 Sep 97  | Vol II. The Certifying Official's Handbook |
| IC5024  | 3 Feb 00  |  |
| AFSSI 5024  | 1 Mar 99  | The Designated Approving Authority Guide   |
| IC5024  | 3 Feb 00  |  |
| AFSSI 5024  | 1 Mar 99  | Type Accreditation                         |
| IC5024  | 3 Feb 00  |  |
| AFSSI 7010 (S)  | Unknown   | Emission Security Assessments              |
| AFMAN 33-202  | 22 Jun 00 | The Computer Security (COMPUSEC) Program   |

| <b>Air Force Systems Security Memorandum (AFSSM)</b> |          |   |
|--|----------|---|
| NUMBER   | DATE     | TITLE   |
| AFSSM 5023   | 1 Aug 96 | Viruses and Other Forms of Malicious Logic            |
| AFSSM 7011   | 1 May 98 | Emission Security Countermeasures Reviews             |
| AFD 33-303   | Nov 99   | Compendium of Communications and Computer Terminology |

NOTE: AFSSI/AFSSM are found in the Specialized Publications Index 5  
45 CS/SCBI, Information Protection Office, 494-5366, maintains user library.

45 CS/SCBIJ provides COMSEC support to organizations at Patrick AFB. RTSC contractor (CSR) supports COMSEC requirements for CCAFS. All COMSEC accounts are inspected by MAJCOM AFSPC/CSS.

Secure Telephone Equipment (STE) and Secure Telephone Unit-III (STU-III) support at CCAFS is provided by RTSC contractor (CSR).